



The GEF Dugong and Seagrass Conservation Project Project Progress Report

Reporting Period **From:** April 2016 **To:** June 2016

1. PROJECT GENERAL INFORMATION

National Project Code & Title:	TL3-2137 – Building national-level expertise in dugong and seagrass conservation and mainstreaming dugongs and their seagrass habitats into national coastal zone planning and decision making		
Project Partner(s):	Ministry of Commerce Industry and Environment; Conservation International Asia Pacific Field Division; Margaret Ann Cargill Foundation		
Location (country, region/ district and commune/ city/ village/ region etc.)	Timor-Leste		
Of which areas under protection (please indicate the name and size of protected areas or locally managed marine areas, if applicable)			
Project start date	1 July 2015	Project intended completion date	30 September 2018

2. PROJECT PROGRESS

2.1. Narrative of project progress during the past semester by Project Activity¹

The country director for Conservation International attended the 2015 launch in Sri Lanka for the Dugong and Seagrass project. However due to delays in signing of the Project Agreement, then conflicting field activities created due to the delay, no progress has been made on this project. The workplan is being update to reflect an August 2016 start date. The update workplan will be shared with the MBZ project team once approved.

2.2. Project implementation progress²

Outputs & Activities ³	Expected completion date	Implementation status as of end of reporting period expressed in %	Describe any problems in delivery and any changes/mitigation action required.
Output 1.2:			
Activity 1:			
Output 1.3:			
Activity 3:			
Activity 3:			
Output 3.1:			
Activity 3.1.4:			
Activity 3.1.5:			
Output 4:			
Activity 6:			
Activity 7:			

2.3. Risk and risk management

Please describe internal and external risks (examples included in brackets) that could affect successful implementation of project activities and the proposed risk mitigation measures.

¹ Briefly describe progress made during the previous six months highlighting major outcomes/benchmarks achieved during the period.

² Information provided in “Quarterly Expenditure Report” should be in line with output/activity progress reported in this table.

³ Outputs and activities as described in the project proposal or in any updated project revision. Expand table as necessary.

Risk group	Description	Risk level (Low/ Medium/ High)	Mitigation measures
Project Management (team capacity, internal communication, co-financing, budget, financial management, reporting, etc.)			
Socio-cultural issues (external communications, capacity of and work with stakeholders, cultural aspects)			
Political risks (Political stability in country, political impacts on the project)	Inter-ministerial and stakeholder groups do not agree on management guidelines	Low	The project team and government work in close coordination with stakeholders to avoid any mis-understandings of best practice
Environmental risks (severe weather events/ disasters, natural causes negatively affecting project areas, habitats and species)			
Other (please specify)			

3. MONITORING AND EVALUATION

3.1. Please describe activities for monitoring and evaluation carried out during the reporting period.

Examples include: baseline data collection, stakeholder surveys, field surveys, steering committee meetings to assess project progress, peer review of documentation to ensure quality, mid-term review, etc.

Do not include routine project reporting.

The project has presented progress reports at both National Coordinating Committee meetings to an audience of stakeholders. Reports were received well.

4. OTHER INFORMATION

4.1. Meetings⁴

Meeting type ⁵	Title	Venue	Dates	Convened by	Organised by	No. of participants	Report issued Y/N	Language	Dated
Project Meeting	Whole Project Inception meeting	Sri Lanka	10 th & 11 th Sept 2015	MBZ	MBZ	100+	Y	English	
National Steering Committee Meeting	Inception Meeting	Conservation International	13 th Jan 2016	Ministry of Commerce, Industry, and Environment	Ministry of Commerce, Industry, and Environment	20+			
Partner meeting	BV staff	Conservation International	15 th Feb 2016	Conservation International	Blue Ventures	8	N		
Stakeholder meeting (Com)	Project introduction meeting	Com community	26 th April 2016	Com Conservation Group	Conservation International	30+	N		
Stakeholder meeting (Los Palos)	Project introduction meeting	Government Agency (District)	27 th April 2016	Ministry of Ag & Fisheries	Conservation International	20+	N		
Stakeholder meeting (Lore 1)	Project introduction meeting	Lore 1 community	3 rd May 2016	Lore 1 Conservation Group	Conservation International	20+	N		
Stakeholder meeting (Tutuala)	Project introduction meeting	Tutuala community	4 th May 2016	Tutuala Conservation Group	Conservation International	30+	N		
Partner meeting	Project communications	Conservation International	25 th May 2016	Ministry of Commerce, Industry, and Environment	Ministry of Commerce, Industry, and Environment	5	N		
National	1 st Stakeholder	Conservation	10 th Jun	Ministry of	Ministry of	20+			

⁴ Expand table as necessary

⁵ Meeting types: e.g. expert group meeting, project inception workshop, training workshop/seminar, partners consultation workshop, project Steering Committee meeting etc.



Steering Committee Meeting	Meeting	International	2016	Commerce, Industry, and Environment	Commerce, Industry, and Environment				

4.2. List(s) of meeting participants⁶

No.	Name of participant	Nationality

4.3. Documents, other printed materials, videos, and soft products (such as CDs or websites)

No	Type ⁷	Title	Author(s) Editor(s)	Publisher	ISBN	Publication date

Name of Project Manager: Anselmo Amaral		Name of Project Manager Supervisor: Trudiann Dale	
Signature: 	Date: 21/07/2016	Signature: 	Date: 21/07/2016

⁶ Expand table as necessary

⁷ Documents and printed material types: e.g. technical publication, meeting report, technical/substantive report, brochures, media releases, etc.