



## 2. PROJECT PROGRESS

### 2.1. Narrative of project progress during the past semester by Project Activity<sup>1</sup>

Following on with the establishment of the project by Universiti Sains Malaysia in January 2016, we proceeded to apply for two necessary permits one from the Department of Marine park Malaysia (Federal) and one from the Johor National Parks Corporation (State). The permits arrived by 1<sup>st</sup> March, 2016 and we did not go down to the field as the project leader had to leave for Australia for a pre-planned visit during sabbatical leave. However preparations were underway for the design of the T-shirts, posters, A4 size stickers. The designs for the T-shirts, posters and A4 stickers have been completed. The designs for the T-shirts were completed by a local company, Global Printing Services based in Penang. The designs for the dugong poster and A4 stickers was done by a volunteer designer Darta Liepkalne who was keen on promoting marine environmental issues and wanted to update her portfolio. The text for the posters and the A4 size stickers has also been translated to Malay. The text for the info sheets have been prepared, however they need approval from the Department of Fisheries Malaysia. This will be finalised after face-to-face meetings with relevant authorities. Preparation for the first part of the education programme has already been established. This includes introducing an environmental dugong storybook entitled 'The Adventures of Karum the Dugong' to the community in Pulau Tinggi. The project team will be visiting the site in August/September when the project leader has returned from Australia. Following that Part 1 – (teaching storybook) of the education programme will commence. The syllabus for teaching English and conservation using the storybook has already been prepared.

### 2.2. Project implementation progress<sup>2</sup>

Outputs & Activities <sup>3</sup>	Expected completion date	Implementation status as of end of reporting period expressed in %	Describe any problems in delivery and any changes/mitigation action required.
<b>Output 1: State and federal permits for research and the project have been approved</b>	March 2016	100%	Permit is only given for one year's period. It needs to be renewed after every year
<b>Activity 1:</b> Application forms and information sent to the relevant agencies for applying for permits to conduct the project			

<sup>1</sup> Briefly describe progress made during the previous six months highlighting major outcomes/benchmarks achieved during the period.

<sup>2</sup> Information provided in "Quarterly Expenditure Report" should be in line with output/activity progress reported in this table.

<sup>3</sup> Outputs and activities as described in the project proposal or in any updated project revision. Expand table as necessary.

<b>Outputs &amp; Activities <sup>3</sup></b>	<b>Expected completion date</b>	<b>Implementation status as of end of reporting period expressed in %</b>	<b>Describe any problems in delivery and any changes/mitigation action required.</b>
<b>Output 2: T-shirt design (education materials)</b>			
<b>Activity 2:</b> Discussion of appropriate designs with designer at GPS company	January 2016	100%	The appropriate design was 1 <sup>st</sup> hard to get until is several discussions later when the dugong shape and size was almost right.
<b>Activity 3:</b> Drawing of designs and finalisation of design	March 2016	100%	
<b>Output 3: Dugong Poster Design (education materials)</b>			
<b>Activity 4:</b> Preparation of Text for the Dugong Poster	February 2016	100%	
<b>Activity 5:</b> Discussion of dugong poster design with designer and preparation of the dugong poster	March 2016	100%	
<b>Output 4: A4 size stickers (education materials)</b>			
<b>Activity 6:</b> Preparation of text for the A4 size stickers	March 2016	100%	
<b>Activity 7:</b> Discussion of a full sticker design with designer and preparation of it	May 2016 (check)	100%	
Output 5: Info – sheets for best practice in dugong and seagrass habitat			
<b>Activity 8:</b> Preparation of text for info sheets	May 2016	100%	
<b>Activity 9:</b> Peer review of text	June 2 016	100%	
<b>Activity 10:</b> Review by fisheries Department Malaysia for recommendations and approval	August 2016	5%	
<b>Output 6:</b> Syllabus for English education using the dugong storybook			
<b>Activity 11:</b> Discussion of appropriate	May 2016	100%	

Outputs & Activities <sup>3</sup>	Expected completion date	Implementation status as of end of reporting period expressed in %	Describe any problems in delivery and any changes/mitigation action required.
syllabus with the project co-researcher			
<b>Activity 12:</b> Syllabus preparation	June 2016	100%	

### 2.3. Risk and risk management

Please describe internal and the risks (examples included in brackets) that could affect successful implementation of project activities and risk mitigation measures.

Risk group	Description	Risk level (Low/Medium/High)	Mitigation measures
<b>Project Management</b> (team capacity, internal communication, co-financing, budget, financial management, reporting, etc.)	Difficulties in communication with team members and other members such as designers because the project leader was away from Malaysia.	Low/medium	Constant reminder emails were sent to the people regarding the project matters and deadlines to be completed.
<b>Socio-cultural issues</b> (external communications, capacity of and work with stakeholders, cultural aspects)			
<b>Political risks</b> (Political stability in country, political impacts on the project)			
<b>Environmental risks</b> (severe weather events/ disasters, natural causes negatively affecting			

project areas, habitats and species)			
<b>Other (please specify)</b>			

### 3. MONITORING AND EVALUATION

#### 3.1. Please describe activities for monitoring and evaluation carried out during the reporting period.

Examples include: baseline data collection, stakeholder surveys, field surveys, steering committee meetings to assess project progress, peer review of documentation to ensure quality, mid-term review, etc.

Do not include routine project reporting.

The dugong T-shirt design, posters design, and A4 stickers underwent peer review from colleagues at USM and James Cook University as well as members from Mohamad bin Zayed fund. Peer review was provided by Mr Len McKenzie, Prof Helene Marsh, Dr Rie Hagihara, Dr Christophe Cleguer from James Cook University. Members of the project group also give their feedback.

### 4. OTHER INFORMATION

#### 4.1. Meetings<sup>4</sup>

Meeting type <sup>5</sup>	Title	Venue	Dates	Convened by	Organised by	No. of participants	Report issued Y/N	Language	Dated
Project members meeting	Progress meeting	Centre for Marine and Coastal Studies	26/03/2015	Leela Rajamani	Leela Rajamani	3	No	English	
Meeting with resource person (Mr Len McKenzie)	Meeting to discuss dugong	James cook University	26/05/2015	Leela Rajamani	Leela Rajamani	2	No	English	

<sup>4</sup> Expand table as necessary

<sup>5</sup> Meeting types: e.g. expert group meeting, project inception workshop, training workshop/seminar, partners consultation workshop, project Steering Committee celebrities to schooling years meeting etc.

	education materials related to project MY 3								
Meeting with resource person (Prof Helene Marsh)	Discussion on dugong education materials MY3	James cook University	23/05/2016	Leela Rajamani	Leela Rajamani	2	No	English	
Meeting with resource person (Dr Christophe Cleguer)	Discussion on dugong best practise MY 3	James cook University	07/06/2016	Leela Rajamani	Leela Rajamani	2	No	English	
Meeting with resource person (Dr Rie Hagihara)	Discussion on dugong best practice MY 3	James cook University	02/06/2016	Leela Rajamani	Leela Rajamani	2	No	English	
Meeting with co-researcher Dr Nurul Farhana Low	Discussion of syllabus of dugong storybook	Skype discussion	06/05/2016	Leela Rajamani	Leela Rajamani	2	No	English	

#### 4.2. List(s) of meeting participants<sup>6</sup>

No.	Name of participant	Nationality
1.	Dr. Leela Rajamani	Malaysian
	Mr Wan Mustapha	Malaysian
	Mr Sim Yee Kwang	Malaysian
2.	Dr Leela Rajamani	Malaysian
	Mr. Len McKenzie	Australian
3.	Dr. Leela Rajamani	Malaysian
	Prof. Helene Marsh	Australian
4.	Dr. Leela Rajamani	Malaysian

<sup>6</sup> Expand table as necessary

	Dr. Christophe Cleguer	French
5.	Dr. Leela Rajamani	Malaysia
	Dr. Rie Hagihara	Japanese
6.	Dr. Leela Rajamani	Malaysian
	Dr Nurul Farhana	Malaysian

4.3. Documents, other printed materials, videos, and soft products (such as CDs or websites)

No	Type <sup>7</sup>	Title	Author(s) Editor(s)	Publisher	ISBN	Publication date

Name of Project Manager: <i>LEELA RAJAMANI</i>		Name of Project Manager Supervisor:	
Signature: <i>Leela Rajamani</i>	Date: <i>6/07/2016</i>	Signature:	Date:

<sup>7</sup> Documents and printed material types: e.g. technical publication, meeting report, technical/substantive report, brochures, media releases, etc.